

NORTON SUB HAMDON PARISH COUNCIL

**THE MONTHLY PARISH COUNCIL MEETING WILL BE HELD ON
MONDAY 8th SEPTEMBER 2025 AT 7.30 P.M.**

THIS MEETING WILL BE HELD IN THE VILLAGE HALL COMMITTEE ROOM.

Members of the General Public are more than welcome to attend.

1. **Apologies**
Acceptance of reasons offered, where applicable
2. **Declarations of Interest:** Any declarations of interest relating to matters on the agenda
3. **Public Time**
Members of the Public may raise any appropriate matter for report
To include reports from Police Community Support Officer, County Councillor, allotments, HYG, Bus and CLT.
4. **Minutes of Previous Parish Council Meeting**
Approval and signature
5. **Matters Arising from Minutes**
For report only. Any Matters requiring resolution to be itemised on Agenda
 - a) Update on devolution of assets – Minchington Rec & Barn Orchard Green – quotes for legal representation- resolution required
 - b) Formation of a sub-committee for the devolution of assets
 - c) Allotment footpath – update.
 - d) Dog related complaints
 - e) Grit Bins
 - f) Pre-planning for Budget for 2026-27
 - g) Village Hall Deeds
6. **Planning**
Matters for Report
Nothing to report
Report on applications previously considered
Nothing to report
Applications for consideration
Nothing to report
7. **Finance**
 1. Report as required:
Requirement for standing order payments – HMRC and any council employee salary
 2. Matters for Resolution:
Contribution towards new front double doors for village hall – S137
 3. Cheques Payable:

Louise Brooks	Democratic services – AUGUST 2025 (plus National Gov pay rise – backdated to April 2025)	£ 1,309.29
HMRC	Employee NI & PAYE & Employer NI to pay –AUGUST 2025 + NI PAYE for backpay	£ 286.41
Louise Brooks	Home Office Allowance – AUGUST 2025 – Government set	£ 26.00
Louise Brooks	AUGUST Parish Council Office supplies – Includes paper, ink and other office consumables, postage.	£ 44.00
Play Inspections Ltd	Outdoor Annual inspection – Main Rec	£ 114.00
Somerset Council	Weekly Emptying of dog and litter bins owned by parish council (5 bins x £6.50 plus VAT per bin per week) for the period of Apr-Jun 2025 – 1 st quarter of 25-26 financial year inv no 32003354	£ 514.80

8. **Village Hall**
9. **Recreation Ground**
 1. New padlock required. Change to contact email address on signs – waterproof adhesive strip
10. **Correspondence**
To report correspondence received and to consider any matter requiring resolution.
11. **Footpaths**
12. **Members' Reports**

Mrs Louise Brooks: Clerk to the Council.
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN
e-mail: clerk@nortonsubhamdon-pc.gov.uk

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights36.