

MINUTES OF THE ANNUAL MEETING OF NORTON SUB HAMDON PARISH COUNCIL
HELD ON TUESDAY 6th MAY 2025 IN THE COMMITTEE ROOM,
NORTON VILLAGE HALL - 7.15 P.M.

AM/025/01 PRESENT:

Cllr. S More (Chairman), Cllr J Cole, Cllr J Harris, Cllr P Gartrell, Cllr C Riley, Mrs L Brooks (Clerk). There were 2 members of the public present.

A Quorum was present at the meeting.

AM/025/02 APOLOGIES:

Cllr. B Matraives (Vice Chairman)

AM/025/03 ELECTION OF CHAIRMAN

Cllr. Sue More was elected Chairman. She signed Acceptance of Office.

Proposed: Cllr. Gartrell

Seconded: Cllr. Cole

Agreed unanimously

AM/025/04 ELECTION OF VICE CHAIRMAN

Cllr Barry Matraives was elected Vice Chairman. He will sign his Acceptance of Office at the June meeting..

Proposed: Cllr. More

Seconded: Cllr. Cole

Agreed unanimously

AM/025/05 DECLARATION OF ACCEPTANCE OF OFFICE FOR ALL MEMBERS

All members present signed their Declaration of Acceptance of Office.

AM/025/06 ELECTION OF OFFICERS & REPRESENTATIVES:

The following were appointed to represent the Parish Council:

Triangle Trust

Mrs. J Harris

Norton Village Hall

Cllr. J Cole

Rodbard & Bailey Trust

Cllr. B Matraives & Cllr P Gartrell

Arboreal Consultant

Cllr. R Reid

Parish Paths Liaison Officer

Mr. A Harding

Reading Room

Cllr S More

Community Land Trust

Cllr J Harris

Hamdon Youth Group

Cllr C Riley

Proposed: Cllr. More

Seconded: Cllr. Cole

Agreed unanimously

AM/025/07 SIGNING OF THE ADOPTION OF ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was approved and adopted.

Proposed: Cllr. Harris

Seconded: Cllr. Riley

Agreed unanimously

AM/025/08 FINANCIAL REPORT:

Chairman gave explanations of budget

Year end balances:

NAT WEST BANK	Current account	£	100.00
	Reserve Account	£	3,279.54
UNITY TRUST BANK	Current account	£	4,688.12
	Reserve Account	£	27,403.83
<u>TOTAL Balance Carried Forward for start of financial year 24-25</u>		<u>£</u>	<u>35,471.49</u>
	- Ring-fenced Play Area	£	4,500.00
	- Ring-fenced (unspent funds from services)	£	10,000.00
	- Min amount to be held in bank Account	£	3,000.00
	Total uncommitted funds	£	17,971.49

Outstanding amount of P.W.L.B. loan, at 31.03.25 was £ 2,231.12

ADOPTION OF ANNUAL ACCOUNTING STATEMENT

The Financial Report was approved and adopted.

Proposed: Cllr. Gartrell

Seconded: Cllr. Harris

Agreed unanimously

AM/025/09 CHAIRMAN'S REPORT:

The Chairman Cllr. More, read out her chairman's report. Copy attached to Minutes.

AM/025/10 MINUTES OF 2024 MEETING:

The Minutes were agreed and signed.

Proposed: Cllr. Cole

Seconded: Cllr. Riley

Agreed unanimously

AM/025/11 MATTERS ARISING FROM MINUTES:

Nothing to record.

There being no further business the Meeting was closed at 7.30pm

Mrs Louise Brooks Clerk to the Council.
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN
Telephone: 01935 881882; e-mail: nortonpcclerk@outlook.com

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.