

# NORTON SUB HAMDON PARISH COUNCIL

**THE MONTHLY PARISH COUNCIL MEETING WILL BE HELD ON  
MONDAY 14<sup>th</sup> OCTOBER 2024 AT 7.30 P.M.**

**THIS MEETING WILL BE HELD IN THE VILLAGE HALL COMMITTEE ROOM.**

Members of the General Public are more than welcome to attend.

1. **Apologies**  
Acceptance of reasons offered, where applicable
2. **Public Time**  
Members of the Public may raise any appropriate matter for report  
To include reports from Police Community Support Officer/ District Councillor, County Councillor, Bus and CLT.
3. **Minutes of Previous Parish Council Meeting**  
Approval and signature
4. **Matters Arising from Minutes**  
For report only. Any Matters requiring resolution to be itemised on Agenda
  - a) Hamdon Youth Group Annual report
  - b) Speeding in Great St – response from Highways
  - c) Defibrillator for outside the hall
  - d) Minchington update
  - e) Clerk's update
  - f) Dog/litter bins PC responsible for (from April '25)
5. **Planning**  
Matters for Report  
Nothing to report  
Report on applications previously considered  
Nothing to report  
Applications for consideration  
Nothing to report
6. **Finance**
  1. Report as required:  
Report on end of 2<sup>nd</sup> quarter accounts
  2. Matters for Resolution:  
Nothing to report
  3. Cheques Payable:

|                         |                                                                                                             |   |        |
|-------------------------|-------------------------------------------------------------------------------------------------------------|---|--------|
| Louise Brooks           | Democratic services – September 2024                                                                        | £ | 963.48 |
| HMRC                    | Employee NI & PAYE & Employer NI to pay – Sept 24                                                           | £ | 261.30 |
| Louise Brooks           | Home Office Allowance – September 2024 – Government set                                                     | £ | 26.00  |
| Louise Brooks           | Parish Council Office supplies – Includes paper, ink and other office consumables, postage.                 | £ | 44.00  |
| Down2Earth SW Ltd       | Play area maintenance, grass cut, weed control, drain inspection. July-Sept 24 & boundary stone maintenance | £ | 328.50 |
| Glasdon Ltd             | New bench for Greenhams Cross                                                                               | £ | 702.00 |
| Down2Earth SW Ltd       | Remove old bench from Greenhams Cross and clear site, install new bench, supply fixings                     | £ | 85.00  |
| PATA UK - PAYROLL       | Payroll and pension management July-Sept 24 (£13.15 per month)                                              | £ | 39.45  |
| Somerset Landscapes Ltd | Main Rec - Grounds maintenance July-Sept 24                                                                 | £ | 936.31 |
| Down2Earth SW Ltd       | Emergency tree storm damage in rec                                                                          | £ | 50.00  |
7. **Village Hall**
8. **Recreation Ground**
9. **Correspondence**  
To report correspondence received and to consider any matter requiring resolution.
10. **Footpaths**
11. **Members' Reports**

Mrs Louise Brooks: Clerk to the Council.  
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN  
e-mail: [nortonpcclerk@outlook.com](mailto:nortonpcclerk@outlook.com)

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.